Cosmo School ERP

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PRODUCT BROCHURE

For schools, colleges, academies, universities & institutes

Complete ERP for Schools, Colleges, Academies & Universities

Admissions, attendance, fees, examinations, HR, transport, hostel and parent communication in one secure platform.

Online edition
In the cloud, from anywhere

Desktop edition
Offline, on your own PCs

Private & PEF
Single or multi-campus



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Book a free demo

One platform instead of registers, spreadsheets and groups

Most schools run on a mix of paper registers, Excel sheets and WhatsApp groups. Cosmo School ERP brings the office, accounts, teachers, parents and students into one system, with each person seeing only what their role needs.

170+	28	8	2
features	switchable modules	roles & portals	editions: online & desktop

Why schools choose Cosmo

Online or offline
Cloud access from anywhere, or a desktop install that needs no internet.

PEF ready
FAS subsidy claims, QAT tracking and PEF reports built in.

Multi-campus
Campus admins for each branch; head office sees everything.

Urdu friendly
Urdu text right-to-left in papers, diary and messages.

Secure by design
Roles, two-factor login, device sessions and separate data per school.

Runs by itself
Fee reminders, birthday wishes and notices go out on schedule.

Easy to start
Import students and staff from Excel with checks on every cell.

Only what you need
Switch each of 28 modules on or off for your school.

Internet quality never decides whether you can use it. The same software runs online in the cloud or offline on the school's own computers, and you can move between editions later.

Made for every kind of institution, and every person in it

Switch on only the modules you need, so a small academy and a large group both get a clean system.

Schools
Play group to matric and O/A levels

Colleges
Intermediate and degree classes

Academies
Tuition and coaching centres

PEF partner schools
FAS claims and QAT records

Multi-campus groups
One head office, many branches

Madaris
Classes, attendance, hostel and fees

Roles and portals

Eight roles out of the box, plus custom roles such as Librarian or Exam Coordinator. Each login opens that person's own portal.

School Admin
Students, fees, staff, exams, settings, reports and automation.

Teacher
Attendance, marks, lesson plans, diary, question papers and tasks.

Accountant
Challans, collection, defaulters, follow-ups, payroll and accounts.

Parent
Attendance, fees, diary, results, live bus, notices and tickets.

Student
Homework, quizzes, learning games, results and achievements.

Driver
A phone trip tracker that shares the bus location.

Hostel Warden
Bed allocation, roll-call, outing passes and visitors.

Super Admin
For groups and resellers: schools, plans and licences.

Windows desktop app

Any web browser

Android & iPhone browsers

Installable web app

Admissions, academics and attendance

From the first enquiry to a marked register, with parents informed.

Admissions & Students

From the first enquiry to a complete student record

18 features

Enquiries, online applications, entry tests, admission wizard and student records.

- Admission enquiries
- Enquiry follow-ups
- Enquiry conversion
- Gate passes
- Visitor log
- Online admission form
- Application review
- Entry tests and decisions
- Printable admission form
- Admission form settings
- Direct admission wizard
- Admission register

Academics

Classes, subjects, timetable and the academic year, organised

10 features

Classes, sections, subjects, allocations, timetable, rooms and academic calendar.

- Classes and sections
- Subject catalogue
- Subject allocation
- Academic years
- Blocks, buildings and rooms
- Timetable generator
- Bell schedule
- Teacher availability
- Substitutions
- Academic calendar

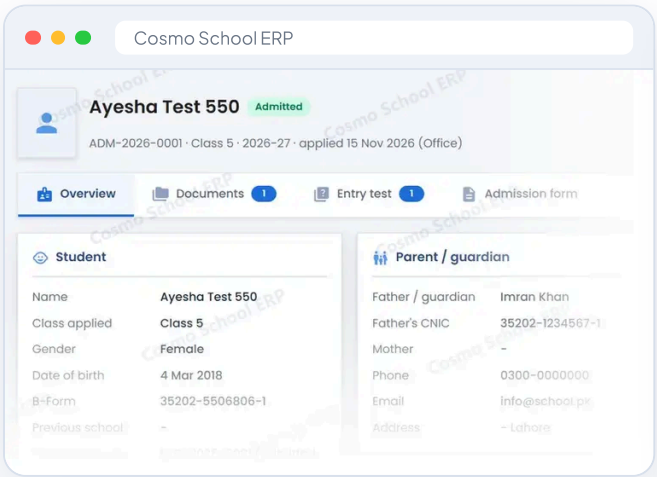
Attendance

Every way to take attendance, with parents informed

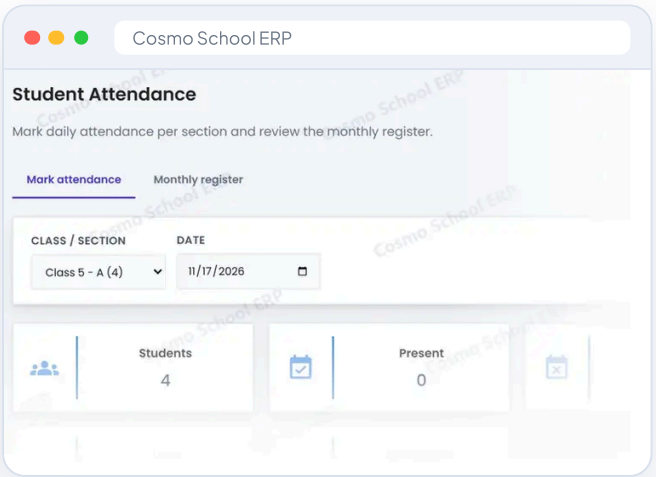
12 features

Daily student and staff attendance, biometric devices, face and card kiosks, registers.

- Daily student attendance
- Monthly registers
- Attendance summary
- Student attendance report
- Student leave requests
- Absence alerts
- Staff attendance
- Biometric devices
- Face attendance
- ID-card scan kiosk
- Bus attendance
- Hostel roll-call



Partial preview. An admission application under review.



Partial preview. Marking a section's attendance.

Examinations, fees, accounts and payroll

From the question paper to the report card, and from the challan to the cash book.

Examinations

From the question paper to the report card

14 features

Exams, date sheets, marks, results, report cards, admit cards, question bank and paper generator.

- Exams and terms
- Date sheets
- Marks entry
- Results and positions
- Grading scale
- Report cards
- Admit cards
- Question bank

Fees & Finance

Collect more, chase less

13 features

Fee structures, challans, collection desk, defaulters, follow-ups, reminders and online payment.

- Fee structure
- Discounts and scholarships
- School currency
- Late fee fines
- Challan generation
- Challan printing
- Fee collection desk
- Online payment

Accounts

Simple bookkeeping built for schools

8 features

Chart of accounts, vouchers, journal, cash and bank books, imports from fees and payroll.

- Chart of accounts
- Quick vouchers
- Journal entries
- Import fees and payroll
- Cash book
- Bank book
- Ledgers and day book
- Income and expenditure

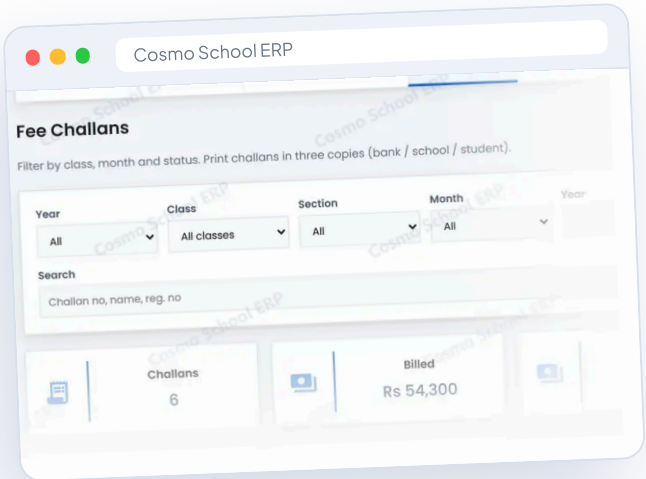
HR & Payroll

Your staff, organised and paid on time

8 features

Staff records, departments, leave, salary components, monthly payroll and payslips.

- Staff records
- Departments and designations
- Leave requests
- Staff attendance
- Salary components
- Monthly payroll
- Payslips
- My payslips



Partial preview. The fee challans screen with filters and totals.

Collect more, chase less

Generate a month's challans in one go, print three copies per page, receive payments at the desk or online with JazzCash or EasyPaisa, and follow up defaulters from one list.

Communication, teaching and student life

Reach every parent, plan lessons and celebrate what students achieve.

Communication

Reach every parent, teacher and student instantly

11 features

Notices, SMS and email broadcast, notifications, push, messages, surveys and tickets.

- Notice board
- Scheduled notices
- SMS and email broadcast
- Delivery logs
- School calendar
- Notification centre
- Push notifications
- Messages
- Feedback surveys
- Tickets and complaints
- Ticket board

Teaching & Learning

Plan, teach and keep everyone on the same page

9 features

Lesson plans, class diary, assignments, study material, video lectures, online classes and tasks.

- Lesson plans
- Class diary
- Assignments
- Study material
- Video lectures
- Online classes
- Task Kanban board
- Checklists and comments
- Teacher dashboard

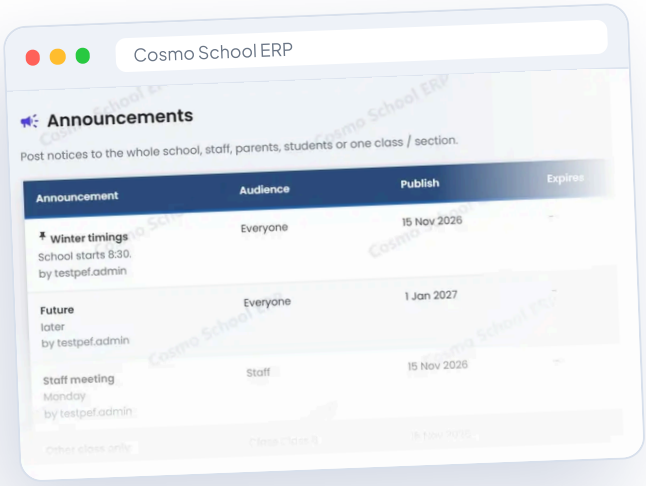
Student Life

Celebrate learning beyond the classroom

8 features

Photo gallery, achievements, hall of fame and Learn 'n' Fun educational games.

- Photo gallery
- Student achievements
- School achievements
- Hall of fame
- Quick Maths
- Word Builder
- Flash Cards and Memory Match
- Leaderboards and progress



Partial preview. The notice board with audiences and publish dates.

One message, the right audience

Send a notice to the whole school, staff, parents, students or one class and section, by SMS, e-mail and push notification, now or on a schedule.

Transport and GPS, hostel, library and inventory

Safe journeys, organised boarding and school property under control.

Transport & GPS

Safe journeys and informed parents

12 features

Routes, stops, vehicles, drivers, transport fee, live GPS map, trip replay and expiry alerts.

- Routes and stops
- Vehicles
- Drivers
- Student assignment
- Transport fee
- Live bus map
- Trip replay
- Driver phone tracker
- Parent bus view
- Expiry alerts
- Maintenance and fuel logs
- Bus attendance

Hostel

Boarding made simple

9 features

Hostels, rooms, bed map, allocation, roll-call, outing passes, visitors, mess menu and hostel fee.

- Hostels and rooms
- Bed map
- Bed allocation
- Hostel fee
- Night roll-call
- Outing and leave passes
- Visitor log
- Mess menu
- Hostel reports

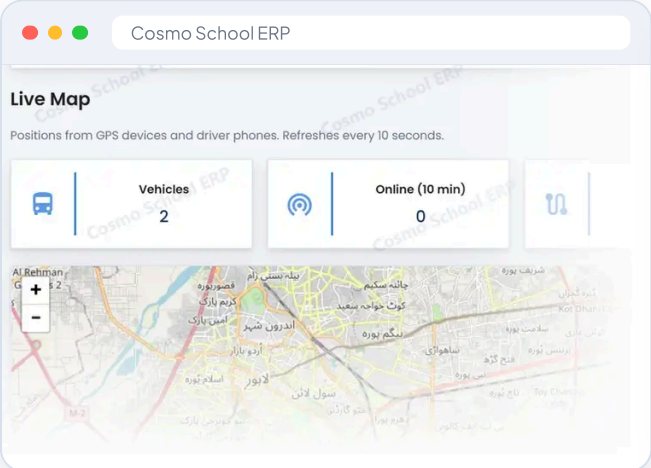
Library & Inventory

Books and assets under control

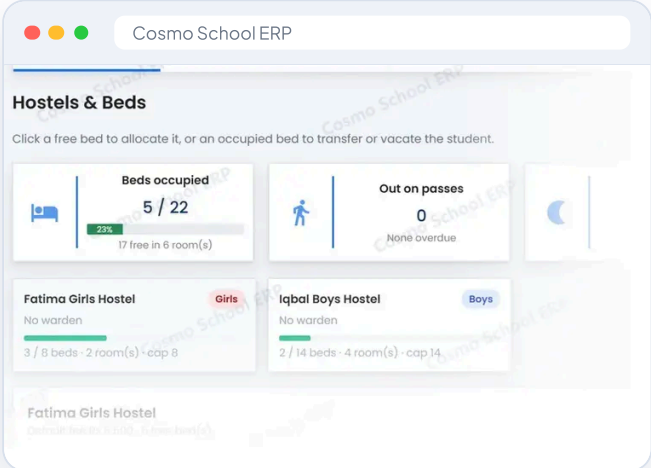
8 features

Book catalogue, issue and return desk, fines, stock, purchases, vendors and asset register.

- Book catalogue
- Issue and return desk
- Overdue books and fines
- My books
- Asset register
- Stock items
- Purchases and vendors
- Low-stock alerts



Partial preview. The live bus map.



Partial preview. Hostels and the bed map.

Certificates, data tools, security and website

Professional printouts, your data in and out, and control over who sees what.

Certificates & ID Cards

Professional printouts, without a designer

7 features

Leaving, character and bonafide certificates, editable templates and student and staff ID cards.

- Leaving and character certificates
- Editable templates
- Certificate register
- Student and staff ID cards
- Landscape or vertical
- Four card styles
- Choose what prints

Data Tools & Reports

Your data in, your data out

6 features

Excel import with checks, Excel export, custom reports, analytics, trash and backup.

- Excel import
- Excel export
- Custom reports
- Analytics dashboard
- Trash and restore
- Backup and restore

Security & Administration

Control who sees what, and keep a record of it

9 features

Roles and permissions, two-factor login, sessions, login history, campuses and automation.

- Roles and permissions
- Users and access
- Two-factor and OTP login
- Login sessions
- Login history
- Multi-campus

School Website & Portals

Your school online, and a portal for every person

9 features

Public website on your subdomain, CMS, and portals for parents, students, staff and groups.

- Public school website
- News, events and testimonials
- Website editor with preview
- Contact inbox
- Parent portal
- Student portal



Partial preview. A student ID card ready to print.

Printed without a designer

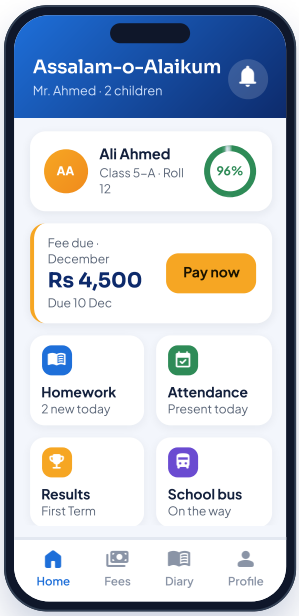
ID cards for students and staff, leaving, character and bonafide certificates, admit cards and report cards, with your school's name, logo and photos.

Parent, Teacher, Student and Driver apps

Native apps for Android and iPhone are in development. These are our concept designs with sample data; the final apps may look different.

Mobile apps: coming soon

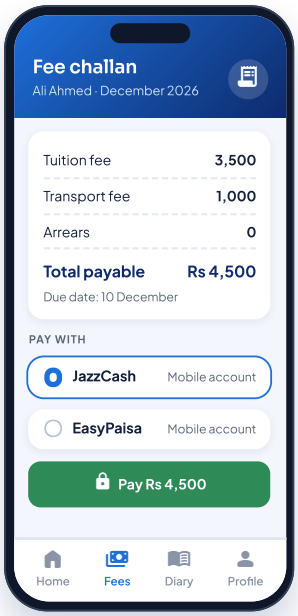
Available today as an installable web app with push notifications



Parent App

Parent home

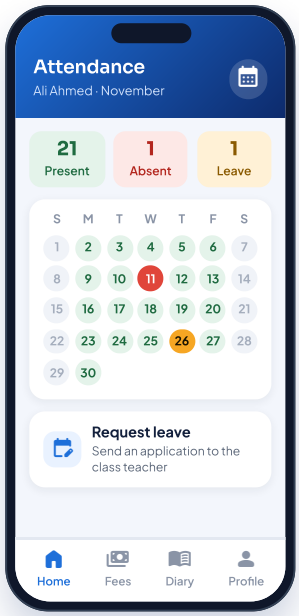
Each child at a glance: attendance, fee due and today's homework.



Parent App

Fee challan and payment

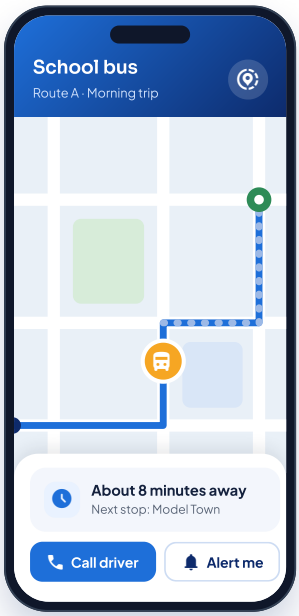
See the challan and pay with JazzCash or EasyPaisa.



Parent App

Attendance calendar

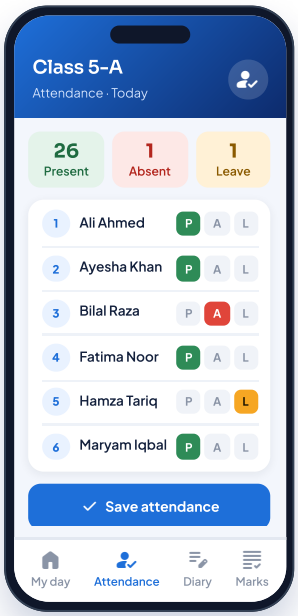
Present, absent and leave days for the month.



Parent & Driver Apps

Live school bus

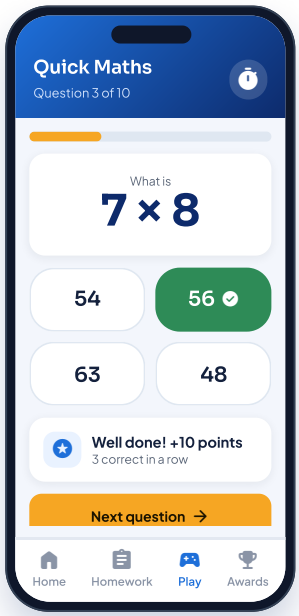
Follow the bus on the map and know when it is near.



Teacher App

Mark attendance

Mark a whole class in under a minute.



Student App

Quizzes and games

Short quizzes and learning games with points.

Online in the cloud, or offline on your own computers

Both editions run the same Cosmo School ERP with the same modules. The difference is where it runs and what needs the internet.

Online (Cloud)

Best when you want parents connected from home, online fee payment, live bus tracking and no IT work at school.

Desktop (Offline)

Best when the internet is unreliable or you want the data to stay on your own computers.

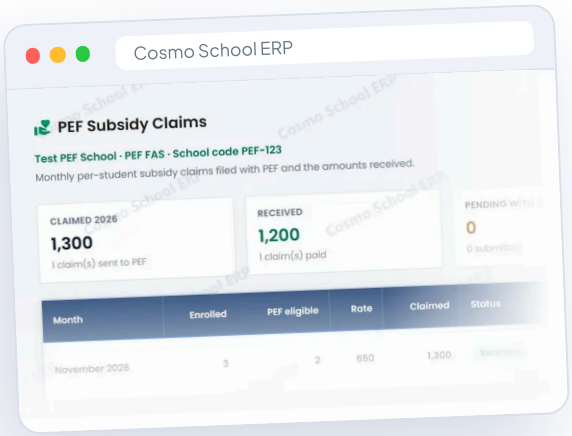
	Online	Desktop
WHERE IT RUNS		
Hosting	Our cloud servers	Your school computer
Internet needed for daily work	Yes	No
Access from home or anywhere	✓	✗ School network only
Several office computers	✓	✓ LAN mode
MODULES		
All modules: admissions, fees, exams, HR, hostel, PEF and more	✓	✓
Parent, student and teacher portals	✓ Anywhere	✓ On the school network
Online fee payment (JazzCash / EasyPaisa)	✓	✗
Live bus GPS for parents	✓	✗
Push notifications on phones	✓	✗
Public school website	✓	✗
SMS and e-mail	✓	✓ When online
DATA AND SERVICE		
Where your data is kept	Secure cloud database	On your premises
Backups	✓ Automatic	✓ One-click backup
Updates	✓ Automatic	✓ Update installer
How you pay	Subscription, monthly or yearly	Time-limited licence key
Setup, data import, training and support	✓	✓

Prices depend on the edition, modules, number of students and campuses. Ask for a written quotation on WhatsApp: +92 313 7707190.

Built in for Punjab Education Foundation partner schools

When a school is registered as a PEF school, the PEF module is switched on and the rest of the system adapts to it.

- **FAS subsidy claims.** The claim for each month is worked out from eligible students times the per-student rate, and tracked from draft to received.
- **QAT records.** Results per round, class and subject, with an alert when a pass rate falls below your threshold.
- **Monthly return.** Enrolment, boys and girls, PEF students, attendance and teachers, generated from your own data.
- **Fees optional.** Fees are off by default for PEF schools and can be switched on at any time.



Partial preview. PEF subsidy claims.

In the PEF module

FAS subsidy claims
Monthly claims with enrolled, eligible, claimed and received amounts.

QAT records
Results per round, class and subject with pass rates.

Pass-rate alerts
Alerts below the threshold (40% by default, editable).

PEF student marking
Mark which students are PEF-funded.

PEF settings
Rates, thresholds and PEF school code.

PEF monthly return
Enrolment, attendance and teacher figures for the month.

Private and PEF in one product. The school type is chosen when the school is registered: private schools get the fee modules, PEF schools get subsidy claims and QAT records, and fees stay optional.

Cosmo School ERP is an independent product. It is not affiliated with or endorsed by the Punjab Education Foundation.

From the first demo to daily use

We do the setup with you, so your staff start with their own classes, fees and students already in place.

1

Free demo

We show the software with your kind of institution: Private, PEF, college or academy.

2

Choose your edition

Online or Desktop, the modules you need and your number of students and campuses.

3

Setup and data import

Your classes, fees and staff are set up; students are imported from Excel.

4

Training

Short sessions for the office, teachers and accountant, in Urdu or English.

5

Go live

Parents and students receive their logins; challans and attendance start.

6

Ongoing support

Help by phone and WhatsApp whenever you need it, plus new versions.

Security and privacy

Roles and permissions

No access, view or full access for each role and module.

Two-factor login

A second step at sign-in for the accounts you choose.

Device sessions

See every signed-in device and sign any of them out.

Separate data per school

Each school's records are kept apart from every other school.

Backups

Automatic online; one-click backup and restore on desktop.

Trash and restore

Deleted records go to a trash and can be brought back.

Ready to see it? Book a free demo by phone or WhatsApp on +92 313 7707190. We reply with a time that suits you and a written quotation for your institution.

Cosmo School ERP

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Book a free demo

See Cosmo School ERP with your own kind of school, online or at your campus. We answer every question in Urdu or English and send a written quotation.

Scan to chat on WhatsApp

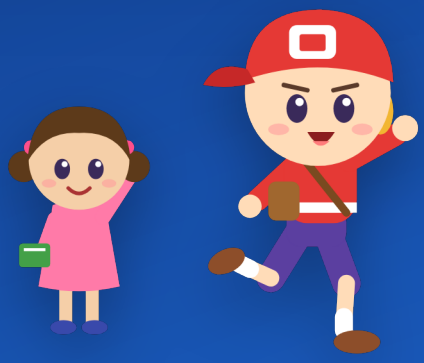
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Website
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School | College | Academy | PEF partner school | Multi-campus group



Screen previews in this brochure are partial views of the real software with test data.
Dashboard and phone pictures are illustrations and concept designs with sample data.
Mobile apps are coming soon. © 2026 Cosmo School ERP.